## Welcome to UCPath!

The training requirements outlined below are intended for UC employees that require specific security access to enter, process, or approve business transactions in UCPath. To be eligible for access, employees must register and complete all necessary training via the <u>UC Learning Center</u> (*UCLC*).

The training courses are listed in the recommended order of completion for each security role. To register and attend an instructor led training session, the employee must first complete the pre-requisite training indicated for that role.

• If there is an overlap in required training due to multiple security role assignments, please take the required training once.

## Suggested Links:

Getting Started

\*NOTE: To gain access to UCPath, required training courses must be completed in UCLC. Training materials on the UCPath website are for reference and review

## **Training Pre-Requisites:**

Security Role	Online Pre-Requisite Training								
	UCP101: Intro to UCPath	POS101: Intro to Position Mgmt.			PPA101: Intro to PayPath Actions				
UCP – Campus HCM Initiator	R	R	R	R	R				
UCP – Campus HR Approver	R	R	R	R	R				
UCP – Campus HCM Inquiry	R	R	R	R	R				
UCP - Campus Funding Initiator	R	R	R	R	R				
UCP - Campus Budget Entry	R	R	R	0	0				
UCP - Campus Cost Transfer Initiator	R	R	R	0	0				
UCP – Campus GL Approver	R	R	R	R	R				
UCP – Campus GL Inquiry	R	R	R	0	0				

## Virtual Instructor Led Training Bootcamp:

	Virtual Instructor Led Training										
Security Role	*POS202: UCPath Nav & Position Control	*FIN202: Position Funding Entry	*TEM301: Template Transactions Pt. I	*TEM302: Template Transactions Pt. II	*PPA310: PayPath Actions Pt. I	*PPA320: PayPath Actions Pt. II	*PRQ301: Payroll Requests	*ABM320: Absence Mgmt.	*DRD301: Direct Retro	*BDP100: Budget Distribution	
UCP – Campus HCM Initiator	R	R	R	R	R	R	R	R	0	0	
UCP – Campus HCM Approver	R	R	R	R	R	R	R	R	0	0	
UCP – Campus HCM Inquiry	R	0	0	0	R	0	0	0	0	0	
UCP - Campus Funding Initiator	R	R	0	0	R	0	R	0	0	R	
UCP - Campus Budget Entry	0	R	0	0	0	0	0	0	0	R	
UCP - Campus Cost Transfer Initiator	R	R	0	0	0	0	0	0	R	0	
UCP – Campus GL Approver	R	R	0	0	R	0	R	0	R	R	
UCP – Campus GL Inquiry	0	R	0	0	0	0	0	0	0	R	